

SANDRA McDOUGALL-MITCHELL

— PRODUCER - PRODUCTION MANAGER - PRODUCTION DESIGN - ART DIRECTION —

Profile

Possesses experience and skills in Supervising Producer in Reality Television, Television Production Management, Production Design, Art Direction, Set Decorating, Set Photography in both the television and film industry.

Additional experience in full Project Construction Management in commercial and residential property, Publishing and Event/ Convention Planning .

Education

University of Memphis
BFA - Graphic Design

Skills

Adobe Creative Suites; PremierPro, InDesign, Illustrator, AfterEffects, PhotoShop. Graphic Design/Logo Design Illustration Space Planning, SmartDraw, Smart Sheet, Photography, Organization, Scheduleing and Customer Service

Contact

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Work Experience

Cinemart, Netflix Documentary "The Parish", April 2019-Present
Production Designer/Art Direction

MAK Pictures, Travel Channel's "Ghost of Tiger Island", Feb 2019- June 2019
Art Direction, historical recreations, document research and recreation, original art and staging.

IV Capital/ Project Management & Design, Sidney Torres, 2018-Feb 2019
Asset Management for Sidney Torres Realestate holdings, design & build-out/selection coordination of properties.

Cineflix Media, Inc/Real Estate Producer, CNBC, 2017-2018
Responsibles include but not limited to: Construction scheduling, budget tracking, design, staging homes on completion, Art Direction, working directly with talent and contractors to complete job on specified schedule, designing with CAD program for use in on air graphics, 3D renderings of projects and specialty design work for accents in the homes.

American Artisans, LLC, CEO/Founder - Executive Producer, est. 2016
American Artisans is a multi faceted company that highlights the Modern Day Artisans of the Master Crafts in the United States. Oversee all aspects of the American Artisan company including producing documentary series on "The Story behind the Craft" featuring the Artisans and their Craft. Job duties also include overseeing and design, marketing, web design, and writing articles about he Artisans.

FreeFire Media /Super. Producer, Sportsman Channel 2013-2016
Responsible for full pre-production, scheduling, hiring of all crew, field producing, media management, edit supervision and delivery to net- work for 3 different television series and additional content for clients including, product introduction, commercials and online content.

CineScape Studios, LLC. November 2007 - Present
OWNER, SUPERVISING PRODUCER, PRODUCTION MANAGER, PRODUCTION DESIGN ART DIRECTION, CAD SET DESIGN, PHOTOGRAPHY
* "The Parish", Documentary, PRODUCTION DESIGN/ART DIRECTION - 2019 Various dates
• "Cryptid: The Swamp Beast" History Channel - Reality TV - 2013, ART DIRECTION, PRODUCTION MANAGEMENT, LOCATIONS, CASTING
• "Pepsi/NFL 5th Quarter Superbowl After Party" -2013 ART DIRECTION/SET DESIGN
• "Louisiana Healthcare Connections" Commercial -2013 ART DIRECTION
• "Bayou Babes" Pilot, A&E - Reality TV - October 2012 ART DIRECTION, LOCATIONS
• "Welcome to Myrtle Manor" New Series, TLC - Reality TV -2012 PRODUCTION DESIGNER
• "Sons of Guns" on Discovery Channel - Reality TV -2010-2012 (5 seasons) Jupiter Entertainment PRODUCTION MANAGER PRODUCTION DESIGNER AND SET PHOTOGRAPHER
• Brawler - 2011 - Feature Film - PRODUCTION DESIGNER
• "Sports Trivia Challenge" - 2011 - Game Show Pilot PRODUCTION DESIGNER
• Video Girl - 2011 - Feature Film - LEADMAN/ BUYER
• "Things We Do For Love" - TV Series Pilot - ART DIRECTOR
• Domino Magazine - Conde Nast Publisher - 2009 - Still Photography STYLIST/LOCATIONS MANAGER
• Club "36" Las Vegas- Still Photography/Video Assignment - 2008 ART DIRECTOR/ STYLIST Bluegreen Corporation, Marketing Group
• "Nine Dead " - 2008 - Feature Film - SET DESIGNER(CAD)
• "Hold on to Love" - 2008 - Music Video - ART DIRECTOR
• Club Le Pension - Still Photography Assignment - 2008 Bluegreen Corporation, Marketing Group - ART DIRECTOR/STYLIST
• Dirty Politics - 2007 - Feature Film - ART DIRECTOR/SET DESIGN

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Innovative Construction Services, Covington, LA- April 2006- November 2007

PROJECT MANAGER/DIRECTOR OF DESIGN AND CONSTRUCTION

Organize and Manage Project and deliver all work required to complete a project within a defined scope, schedule and budget constraints. Represent Owner in Project development, plan development, coordinate Project Architect, Engineers and other consultants, Project scheduling including all meetings, critical dates to meet completion deadline, coordinate all required applications, permits and approvals needed for Project development, and preliminary and final budgets. As it pertains to Construction Management responsibilities will include coordination of bidding Project and hiring of all general contractors and sub contractors, obtaining proof of insurance before job and lien release at completion of sub contractor contract. Update Weekly Scheduling and budget estimate to actual. Other duties include but are not limited to: Contract Drafting, preparing Client proposals, submitting RFP's, bidding, estimating, build-out designs, plan design, specification consultation, Design Consultation, Interior Product Selection and Design, Manage and coordinate work schedule for ICS employees, direct reporting to Gulf States Development Manager and assist GSRES employees regarding, leasing, build out issues, financing, etc., all in the interest of the project.

Wolfman Construction, New Orleans, LA- February 2006-April 2006

Production Manager over residential property. Working within budgets with customers providing allowances and working with/hiring subcontractors.

Working as an Independent Project/Construction Management 2000- 2006

Design homes and work with local architects to develop custom homes for clients. Organized product selection for construction and worked directly with customers for job and decorating completion. Creating budgets and bids for each job and hiring sub-contractors for the full production of the home. Rebuilding homes after Hurricane Katrina, working directly with insurance companies for correct adjustments to claims. Full demolition of interior of homes, mold remediation to full completion of job.

Special Events, Fundraising and Public Relations 2000-2006

Planned and coordinated conferences, meetings and special events for companies, professional associations, arts/cultural and other organizations in the South Central Jurisdiction (8 states) of the Woman's Division for the General Board of Global Ministries of the United Methodist Church. Developed program content and administered budgets. Arranged on site logistics, including transportation, accommodations, meals, guest speakers and entertainers, and worked closely with the audiovisual support team creating video and PowerPoint presentations.

Marketing and Sales Director – Independent Consultant – January – May 2004

Hanic Publishing, 1930 Surgi Dr., Mandeville, LA 70448 / Robert Ramey, Owner

Developed Sales and Marketing Strategies for National Publishing Company. Developed newsletters, email notices & direct mailing to sales representatives including monthly web based newsletters & sales promotion.

Home Design and Construction

Watson Homes, Conway, AR 1998-1999 / Kevin Watson, Owner/Contractor

Designed homes and worked with local architects to develop custom homes for clients. Organized product selection for construction and worked directly with customer and superintendents for job completion. The organizational skills

developed at this time allowed construction of 53 homes to be in process during the same time period. Featured in a series of local newspaper articles teaching how to build a custom home – start to finish.